

**MINUTES  
PUBLIC SERVICE BOARD  
CITY OF EL PASO  
June 13, 2018**

The regular meeting of the Public Service Board was held Wednesday, June 13, 2018, at the El Paso Water Utilities Public Service Board Meeting Room located at 1154 Hawkins Boulevard, El Paso, Texas.

**PSB MEMBERS PRESENT**

Christopher Antcliff, Chair  
Terri Garcia, Vice-Chair  
Henry Gallardo, Member  
Bradley Roe, Member  
Dr. Ivonne Santiago, Member  
Dr. Kristina Mena, Member  
Mayor Dee Margo, Ex-Officio Member

**PSB MEMBERS ABSENT**

**PSB EMPLOYEES PRESENT**

John E. Balliew, P.E., President and Chief Executive Officer  
Lee Ann Koehler, General Counsel

**EPWU EMPLOYEES PRESENT**

Juan S. Gonzalez, Assistant General Counsel  
Alan Shubert, Vice President  
Marcela Navarrete, Vice President  
Art Duran, Chief Financial Officer  
Gilbert Trejo, Chief Technical Officer  
Fernie Rico, Chief Operations Officer  
Lisa Rosendorf, Chief Government Affairs and Communications Officer  
Gretchen Byram, Computer Media Specialist  
Jillian Shipp, Executive Assistant  
Rosemary Guevara, Senior Purchasing Agent  
Levi Chacon, Purchasing Agent  
Robert Davidson, Temp  
Christina Montoya, Marketing and Communications Manager  
Joshua Moniz, Lead Public Information Coordinator  
Israel Chavez, Senior Network Administrator  
Cynthia Osborn, Real Estate Manager/Counsel  
Armando Renteria, Chief Information Officer  
Martin Noriega, Storm Water and Fleet Maintenance Division Manager  
Jaime Arriola, Utility Engineer Associate  
Robert Riley, Utility Construction Engineering Division Manager  
David Ornelas, Wastewater Systems Division Manager  
Warren Marquette, Capital Projects Manager

## GUESTS

Clemente Uranga, Citizen  
Phil Rotheler, Bath Engineering  
Serena Harper, FXSA

## MEDIA

None

The Public Service Board meeting was called to order by Mr. Antcliff at 8:09 a.m. A quorum of its members was present. After a moment of silence, those in attendance joined Mr. Trejo, in reciting the Pledge of Allegiance.

## CONSENT AGENDA

On a motion made by Mr. Gallardo, seconded by Mr. Roe and unanimously carried, the Board took action on the following agenda items:

### **CONSIDERED AND APPROVED THE MINUTES OF THE REGULARLY SCHEDULED MEETINGS HELD ON May 9, 2018.**

The Board approved the minutes of the regularly scheduled meetings held on May 9, 2018

### **CONSIDERED AND APPROVED A PURCHASE ORDER FOR THE SUPPORT AND MAINTENANCE RENEWAL FOR THE RELAY UTILITY IVR SYSTEM WITH SELECTRON TECHNOLOGIES THROUGH GSA BUY BOARD CONTRACT NUMBER GS-35F-0315X IN THE AMOUNT OF \$66,725.**

The Board approved a purchase order Selectron Technologies Relay Utility IVR system maintenance support renewal through GSA, buy board Contract Number GS-35F-0315X in the amount of \$66,725.

### **CONSIDERED AND APPROVED AN INCREASE OF \$220,000 TO AN EXISTING CONTRACT FOR OFFICE FURNITURE THROUGH US COMMUNITIES BUY BOARD, HAWORTH CONTRACT NUMBER 4400003402 AWARDED TO CONTRACT ASSOCIATES OF EL PASO, LLC FOR A TOTAL REVISED ANNUAL AMOUNT NOT TO EXCEED \$320,000.**

The Board approved an increase of \$220,000 to an existing master contract with Contract Associates of El Paso with buy board pricing through the US Communities buy board, Haworth Contract Number 4400003402 in a revised annual amount not to exceed \$320,000.

### **CONSIDERED AND APPROVED THE SOLE SOURCE PURCHASE OF RADIO FREQUENCY WATER METERS FROM BADGER METER INC., DBA NATIONAL METER AND AUTOMATION, INC. IN THE AMOUNT OF \$54,684.50.**

The Board approved a sole source purchase of 325 radio frequency water meters from Badger Meter Inc., dba National Meter and Automation Inc. in the amount of \$54,684.50.

### **CONSIDERED AND APPROVED THE PURCHASE OF GROUNDS MAINTENANCE EQUIPMENT FROM JOHN DEERE COMPANY THROUGH AUTHORIZED DEALER AUSTIN TURF AND TRACTOR THROUGH TEXAS BUY BOARD TASB CONTRACT NUMBER 529-17 IN THE AMOUNT OF \$116,384.80.**

The Board approved the purchase of grounds maintenance equipment from John Deere Company through authorized dealer Austin Turf and Tractor through Texas buy board TASB contract number 529-17 in the amount of \$116,384.80.

**CONSIDERED AND AWARDED REQUEST FOR PROPOSAL RFP 45-18 TO QAMELEON TECHNOLOGY, INC IN THE ESTMATED AMOUNT OF \$55,596.45 FOR INSTALLATION OF AN ESTIMATED ANNUAL COST OF \$7,560 FOR SERVICES WITH THE OPTION FOR TWO, ONE YEAR EXTENSIONS.**

The Board awarded Request for Proposal RFP 45-18, Remote Monitoring of Existing Pressure Monitors (TP1s) to Qameleon Technology, Inc. in the estimated amount of \$55,596.45 for installation and an estimated annual cost of \$7,560 for services with the option for two one-year extensions.

**CONSIDERED AND AWARDED AN AMENDMENT TO THE PROFESSIONAL SERVICES CONTRACT AWARDED TO ALAN PLUMMER ASSOCIATES, INC., TO PERFORM ADDITIONAL CONSERVATION SERVICES RELATED TO THE PREPARATION OF THE 2019 CONSERVATION PLAN IN ESTIMATED AMOUNT OF \$85,000.**

The Board awarded an amendment to the professional services contract with Alan Plummer Associates, Inc., to perform additional services related to the preparation of the 2019 Conservation Plan in estimated amount of \$85,000.

**REGULAR AGENDA**

**CONSIDERED AND APPROVED A RESOLUTION AUTHORIZING THE PRESIDENT/CEO TO SUBMIT FIVE GRANT APPLICATIONS UNDER THE FEDERAL EMERGENCY MANAGEMENT AGENCY FUNDING OPPORTUNITY HURRICANE HARVEY DR-4332 HAZARD MITIGATION GRANT PROGRAM TO THE TEXAS DIVISION OF EMERGENCY MANAGEMENT AND TO PROVIDE ANY OTHER DOCUMENTS NECESSARY TO RECEIVE GRANT FUNDING IN CONNECTION WITH THE GRANT APPLICATIONS.**

Mr. John Balliew, President and CEO presented the Board with information regarding this item. FEMA approved EPWater's submittals of Notice of Intent (NOI) under DR-4332 Hurricane Harvey Hazard Mitigation Grant Program for five Stormwater projects described as "Detention Pond System", "Resler Channel and Dam & Spillway", "Stormwater Detention Basin and Conveyance", "Dallas Pump Station & Basin Improvements" and "Dallas Basin Outfall Pump Station". FEMA requires a PSB resolution authorizing the President/CEO to sign and submit grant applications and any necessary documents. Mr. Balliew addressed questions from the Board regarding this item.

On a motion made by Ms. Garcia, seconded by Dr. Mena and unanimously carried, the Board considered and approved a Resolution authorizing the President/CEO to submit five grant applications under the Federal Emergency Management Agency Funding Opportunity Hurricane Harvey DR-4332 Hazard Mitigation Grant Program to the Texas Division of Emergency Management and to provide any other documents necessary to receive grant funding in connection with the grant applications.

**CONSIDERD AND APPROVED A RESOLUTION AUTHORIZING THE PRESIDENT/CEO TO SIGN ANY AND ALL DOCUMENTS NECESSARY TO SUBMIT THE APPLICATION TO REQUEST FUNDING FROM THE TEXAS WATER DEVELOPMENT BOARD FROM ITS EDAP FUND, IN AN AMOUNT \$42,649,054, TO FUND THE CONSTRUCTION OF A WASTEWATER INFRASTRUCTURE PROJECT FOR THE RESIDENTS OF THE COLONIA KNOWN AS MONTANA VISTA.**

Mr. Balliew presented the Board with information regarding this item. This project will provide Montana Vista residents with sanitary sewer service. On December 1, 2015, TWDB approved an application for financial assistance in the amount of \$2,800,000 from EDAP funds for the design of the system, which has been

completed. The proposed application is for the construction of the system in the amount of \$42,649,054. TWDB requires a PSB resolution authorizing the President/CEO to sign and submit a TWDB EDAP grant application and any necessary documents.

On a motion made by Mr. Gallardo, seconded by Mr. Roe and unanimously carried, the Board considered and approved a Resolution authorizing the President/CEO to sign any and all documents necessary to submit the application to request funding from the Texas Water Development Board from its EDAP Fund, in an amount \$42,649,054, to fund the construction of a wastewater infrastructure project for the residents of the colonia known as Montana Vista.

**CONSIDERED AND AUTHORIZED THE PRESIDENT/CEO TO SIGN AN ADVANCED FUNDING AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR THE WATER AND SEWER INFRASTRUCTURE RELATED TO THE FM 659 INTERCHANGE (ZARAGOZA ROAD) PROJECT IN AN ESTIMATED AMOUNT OF \$415,029.30 WITH AN ESTIMATED AMOUNT ELIGIBLE FOR REIMBURSEMENT FROM TXDOT IN THE AMOUNT OF \$233,952.02.**

Mr. Gilbert Trejo, Chief Technical Officer made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The Texas Department of Transportation (TXDOT) will re-construct the Zaragoza/Montwood intersection. Existing 24-inch and 12-inch water mains and an existing 8-inch sanitary sewer line must be relocated to accommodate the proposed road and drainage improvements. El Paso Water (EPWater) has prepared design drawings for the relocation and replacement of the 24-inch and 12-inch water line and the 8-inch sanitary sewer line to be included in the TXDOT bid package. TXDOT will bid the project in September 2018. EPWater and TXDOT concur it will be beneficial for all parties and the general public to include water and sewer facilities relocations in the TXDOT bid for concurrent construction with improvements. This arrangement will eliminate delays and minimize inconvenience to the traveling public.

On a motion made by Dr. Santiago, seconded by Ms. Garcia and unanimously carried, the Board authorized the President/CEO to sign an Advanced Funding Agreement with the Texas Department of Transportation for the Water and Sewer Infrastructure related to the FM 659 Interchange (Zaragoza Road) Project in an estimated amount of \$415,029.30 and an estimated amount eligible for reimbursement in the amount of \$233,952.02, and authorized the use of commercial paper.

**CONSIDERED AND AWARDED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE PLANNED WATER LINE REPLACEMENT PROGRAM PHASE 12 TO BROCK AND BUSTILLOS, INC. FOR DESIGN AND BID PHASE SERVICES IN THE AMOUNT OF \$298,995.01; AUTHORIZED FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL DESIGN AND CONSTRUCTION PHASE SERVICES IN AN ESTIMATED AMOUNT OF \$500,000; PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS.**

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). Multiple-phased program of replacing deteriorated water distribution cast-iron and galvanized lines throughout the City since 1998. This is Phase 12 of the multi-phased program to replace approximately 4.6 miles of existing cast iron and galvanized water lines throughout Central El Paso that need replacement. Some portions will require upsizing water mains. The Architectural/Engineering Selection Advisory Committee met on May 9, 2018, to review and recommend selection of the engineering firms for these services. The committee consisted of Bradley Roe, Ivonne Santiago, Kristina Mena, Marcela Navarrete, R. Alan Shubert, Fernando Rico, and Gilbert Trejo. Proposals were scored in the areas of technical competence, project approach, team organization and availability, and project management and quality control. Brock and Bustillos was selected as the firm that best meets the needs of the Utility for these important services and demonstrated excellent abilities in all evaluated categories. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Dr. Santiago, seconded by Mr. Roe and unanimously carried, the Board awarded a professional engineering services contract for the Planned Water Line Replacement Program Phase 12 to Brock and Bustillos, Inc. for design and bid phase services in the amount of \$298,995.01; authorize future task orders or amendments to be issued under this contract for additional design and construction phase services in the estimated amount of \$500,000; provided that funding is available in the approved budget for the task orders or amendments.

**CONSIDERED AND AWARDED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE MUNICIPAL WATER SUPPLY WELL CONSTRUCTION OVERSIGHT SERVICES TO JOHN SHOEMAKER & ASSOCIATES, INC. (JSAI) IN THE AMOUNT OF \$250,000, WITH A TERM OF THREE-YEARS AND THE OPTION FOR TWO, ONE-YEAR EXTENSIONS; AUTHORIZED FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL CONSTRUCTION PHASE SERVICES IN AN ESTIMATED AMOUNT OF \$500,000 PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS; AND AUTHORIZED THE USE OF COMMERCIAL PAPER.**

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). EPWater has approximately 200 acres of property in southeast El Paso commonly referred to as the Riverside International Industrial Center. The property is approximately 1-2 miles from the Zaragoza International Port of Entry. EPWater desires to implement an Industrial Ground Leasing Management Program for the property. The scope of work includes the marketing of the property to qualified manufacturing, industrial, large-scale tenants and the management of any resulting leases. A selection committee met and scored the proposals in the areas of proposed fee structure, qualifications, experience, key personnel and references. The committee consisted of Chris Antcliff, Kristina Mena, Marcela Navarrete, Cynthia Osborn and Alma De Anda. Cushman & Wakefield/Pires International was selected as the firm most qualified to perform the desired consulting services. Ms. Osborn and Mr. Balliew addressed questions from the Board. Mr. Henry Gallardo abstained from voting on his item.

On a motion made by Dr. Santiago seconded by Dr. Mena and unanimously carried, the Board awarded a professional engineering services contract for the Municipal Water Supply Well Construction Oversight Services to John Shoemaker & Associates, Inc. (JSAI) in the amount of \$250,000, with a term of three-years and the option for two, one-year extensions; authorized future task orders or amendments to be issued under this contract for additional construction phase services in an estimated amount of \$500,000 provided that funding is available in the approved budget for the task orders or amendments; and authorized the use of commercial paper.

**CONSIDERED AND AWARDED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE STORMWATER MASTER PLAN-MID VALLEY REGION TO MORENO CARDENAS, INC. FOR PRE-DESIGN SERVICES IN THE AMOUNT OF \$300,000; AUTHORIZED FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL PRE-DESIGN SERVICES IN AN ESTIMATED AMOUNT OF \$300,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS.**

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files). The mid-valley region was omitted in the stormwater master plan. This vast region is bounded by North-South Patriot Freeway to the west, Fort Bliss Military Reservation to the north, Airway Boulevard to the east and the Rio Grande to the south. This region has various localized drainage systems that collect urban runoff and convey subsurface flow below main arterials outfalling further into downstream streets. This project will consist of developing a stormwater master plan to identify impacts, mitigation approaches and cost estimates for each proposed improvement, and evaluate the areas with localized flooding to develop cost effective solutions to mitigate impacts to these sites. The Architectural/Engineering Selection Advisory Committee met on April 11,

2018, to review and recommend selection of the engineering firm for these services. The committee consisted of Kristina Mena, Ivonne De Santiago, Bradley Roe, R. Alan Shubert, Marcela Navarrete, Fernando Rico, and Gilbert Trejo. Proposals were scored in the areas of technical competence, project approach, team organization and availability, and project management and quality control. Moreno Cardenas, Inc. was selected as the firm that best meets the needs of the Utility for these important services and demonstrated excellent abilities in all evaluated categories. This firm is the most qualified. Staff worked with Moreno Cardenas, Inc. to develop the scope of services required for this project. A fee proposal associated with the scope of services was submitted, reviewed, and negotiated with the consultant for the defined scope of work. The negotiated fees are in line with the level of effort required to complete the task and consistent with similar work completed. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Mr. Gallardo, seconded by Mr. Roe and unanimously carried, the Board awarded a professional engineering services contract for the Stormwater Master Plan-Mid Valley Region to Moreno Cardenas, Inc., for pre-design services in the amount of \$300,000; authorized future task orders or amendments to be issued under this contract for additional pre-design services in an estimated amount of \$300,000, provided that funding is available in the approved budget for the task orders or amendments.

**CONSIDER AND AWARD A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR THE ROBERTO R. BUSTAMANTE WASTEWATER TREATMENT PLANT RETURN FLOWS DIVERSION TO BROWN AND CALDWELL FOR DESIGN AND BID SERVICE IN THE AMOUNT OF \$109,836; AUTHORIZE FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT TO INCLUDE CONSTRUCTION PHASE SERVICES IN AN ESTIMATED AMOUNT OF \$400,000, PROVIDED THAT FUNDING IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS.**

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files.) At the Roberto R. Bustamante WWTP, EPWater treats wastewater from residential, commercial, and industrial customers, but also receives waste from septic tank waste haulers. EPWater will discontinue the septic tank waste hauler program due to the Advanced Water Purification Plant, currently under design. This was a condition placed on the future permit for the plant by TCEQ. Due to the cancellation of this program, the receiving station and related flow metering stations also at the beginning of the plant will be decommissioned and demolished. Staff will capitalize on this project to optimize how all incoming and plant return flows are metered before entering the treatment process. The Architectural/Engineering Selection Advisory Committee met on March 21, 2018 to review and recommend selection of the engineering firm for the above-referenced project. The committee consisted of Bradley Roe, Ivonne Santiago, Kristina D. Mena, Marcela Navarrete, R. Alan Shubert, Fernando Rico, and Gilbert Trejo. Proposals were scored in the areas of technical competence, project approach, team organization and availability, and project management and quality control. Brown and Caldwell was selected as the firm that best meets the needs of the Utility for these important services and demonstrated excellent abilities in all evaluated categories. Staff worked with Brown and Caldwell to develop the scope of services required for this project. A fee proposal associated with the scope of services was submitted, reviewed, and negotiated with the Consultant for the defined scope of work. The negotiated fees are in line with the level of effort required to complete the task and consistent with similar work completed recently. Mr. Trejo and addressed questions from the Board regarding this item. Mr. Balliew made additional comments.

On a motion made by Mr. Roe, seconded by Ms. Garcia and unanimously carried, the Board awarded a professional engineering services contract for the Roberto R. Bustamante Wastewater Treatment Plant Return Flows Diversion to Brown and Caldwell for design and bid services in the amount of \$109,836, authorized future task orders or amendments to be issued under this contract to include construction phase services in an estimated amount of \$400,000, provided that funding is available in the approved budget for the task orders or amendments.

**CONSIDER AND AWARDED A PROFESSIONAL ENGINEERING SERVICES CONTRACT FOR TASK ORDER NUMBER 2 – DESIGN PHASE SERVICES FOR EMERGENCY BACKUP POWER AT WASTEWATER TREATMENT PLANTS TO BATH ENGINEERING IN THE AMOUNT OF \$179,747; AUTHORIZE FUTURE TASK ORDERS OR AMENDMENTS TO BE ISSUED UNDER THIS CONTRACT FOR ADDITIONAL DESIGN AND CONSTRUCTION PHASE SERVICES IN AN ESTIMATED AMOUNT OF \$350,000, PROVIDED THAT FUNDING**

**IS AVAILABLE IN THE APPROVED BUDGET FOR THE TASK ORDERS OR AMENDMENTS;  
AND AUTHORIZED THE USE OF COMMERCIAL PAPER.**

Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files.) Haskell R. Street Wastewater Treatment Plant (WWTP), Fred Hervey Water Reclamation Plant (WRP), John T. Hickerson WRP, and Roberto R. Bustamante WWTP operate year-round and are required to have backup emergency power to provide continuous wastewater treatment. In the past, there have been instances of loss of power. The Roberto R. Bustamante WWTP is the largest wastewater plant in our system and was selected by staff to be the first plant to be upgraded with 100% backup power. Bath Engineering was selected by the Public Service Board on September 23, 2016 to perform pre-design for emergency backup power at the wastewater treatment plants. Task Order Number 1 consisted of engineering services to assess the backup power needed at the plants. The assessment documented additional equipment to prevent downtime for each site. Bath Engineering is the most qualified firm to perform this project. Staff worked with Bath Engineering to develop the scope of services required for the design and bid phases of this project. A fee proposal associated with the scope of services was submitted, reviewed, and negotiated with the consultant for the defined scope of work. The negotiated fees are in line with the level of effort required to complete the task and consistent with similar work completed recently. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Mr. Roe seconded by Dr. Santiago and unanimously carried, the Board awarded a Professional Engineering Services Contract for Task Order Number 2 – Design Phase Services for Emergency Backup Power at Wastewater Treatment Plants to Bath Engineering in the amount of \$179,747; authorized future task orders or amendments to be issued under this contract for additional design and construction phase services in an estimated amount of \$350,000, provided that funding is available in the approved budget for the task orders or amendments; and authorized the use of commercial paper.

**CONSIDERED BID NUMBER 30-18, FRED HERVEY WATER RECLAMATION PLANT  
BLOWER NO. 3 REPLACEMENT PROJECT, DECLARED EL PASO A.R.C ELECTRIC INC., AS  
NOT RESPONSIBLE, AND AWARDED TO THE LOWEST RESPONSIVE, RESPONSIBLE  
BIDDER CUBIC WATER LLC., IN THE AMOUNT OF \$254,340.**

A floor amendment was made, amount should read \$252,340. Mr. Trejo made a PowerPoint presentation to the Board regarding this item (copy on file in Central Files.) Blowers at a wastewater treatment plant are used to supply air to the biological treatment process; the most important treatment step, which allows the plant to meet its permitted treatment limits and obviates any threat to public health and safety. The Fred Hervey Water Reclamation Plant (WRP) was designed to operate with three blowers - two active and one stand by. The original blowers at this plant were installed in 1989. All three blowers have been rehabilitated. Blower number 2 was installed in 2017, and this bid will install blower number 3. EPWater received four bids for this project on April 5, 2018. The bidders were El Paso A.R.C. Electric; Cubic Water, LLC; RMCI, Inc. of Texas; and R.M. Wright Construction. The bids ranged from \$107,908 to \$353,000 below the engineer's estimate of \$354,000. Parkhill, Smith and Cooper (PSC) evaluated the qualifications of the apparent low bidder and determined that El Paso A.R.C. Electric does not meet the minimum general requirements as specified on the bid documents. PSC evaluated the qualifications of the apparent second low bidder and has determined that Cubic Water, LLC meets the minimum general requirements as well as the minimum project specific criteria as specified on the bid documents. EPWater staff reviewed the engineer's evaluation and recommends award of Bid Number 30-18, Fred Hervey WRP Blower Number 3 Replacement Project, to Cubic Water, LLC as the lowest responsive, responsible bidder in the amount of \$252,340. Mr. Trejo addressed questions from the Board regarding this item.

On a motion made by Mr. Gallardo seconded by Mr. Roe and unanimously carried, the Board considered Bid Number 30-18, Fred Hervey Water Reclamation Plant Blower Number 3 Replacement Project, declared El Paso A.R.C. Electric, Inc. as not responsible, and awarded to the lowest responsive, responsible bidder, Cubic Water, LLC, in the amount of \$252,340.

**CONSIDERED AND AWARDED REQUEST FOR PROPOSAL RFP 57-18, CIS IMPLEMENTATION MANAGEMENT & SUPPORT SERVICES, TO AAC UTILITY PARTNERS LLC IN THE ESTIMATED AMOUNT OF \$2,994,312.80 WITH A TERM OF THREE YEARS AND THE OPTION FOR TWO, ONE-YEAR EXTENSIONS.**

Mr. Alfredo Solano, Utility Information Systems Manager presented information to the Board regarding this item. EPWater will implement a new Customer Information System (CIS) in order to better serve its customers. We are currently in the process of selecting a software vendor and system integrator to complete this task. EPWater needs to contract for management and support services to augment staff, reduce risk, and increase knowledge and expertise for this critical implementation. Mr. Solano addressed questions from the Board regarding this item.

On a motion made by Dr. Santiago, seconded by Ms. Garcia and unanimously carried, the Board awarded Request for Proposal RFP 57-18, CIS Implementation Management & Support Services, to AAC Utility Partners LLC in the estimated amount of \$2,994,312.80 with a term of three years and the option for two, one-year extensions.

**CONSIDERED AND AWARDED REQUEST FOR PROPOSAL RFP 40-17, DRY POLYMER, TO SNF POLYDYNE INC., IN THE ESTIMATED ANNUAL AMOUNT OF \$257,896 WITH A TERM OF ONE YEAR, AND THE OPTION FOR TWO, ONE-YEAR EXTENSIONS.**

Ms. Rose Guevara, Senior Purchasing Agent presented the Board with information regarding this item. Dry polymer is used for the dewatering of solids at the Haskell R. Street Waste Water Treatment Plant (WWTP), Roberto R. Bustamante WWTP, and Fred Hervey Water Reclamation Plant. Two proposals were received for RFP 40-17. This proposal process was a nine month effort which consisted of two phases. Phase 1 testing consisted of bench testing and allowing the prospective respondent to select two polymers to submit for testing. Phase 2 testing, which included evaluating the performance of the polymers, was conducted by staff from the University of Texas at El Paso. Staff evaluated the testing results and recommendation, and scored each polymer accordingly. Staff recommends award to the respondent with the highest cumulative score, SNF Polydyne Inc. Ms. Guevara addressed questions from the Board regarding this item.

On a motion made by Ms. Garcia, seconded by Dr. Mena and unanimously carried, the Board awarded Request for Proposal RFP 40-17, Dry Polymer, to SNF Polydyne Inc., in the estimated annual amount of \$257,896 with a term of one year, and the option for two, one-year extensions.

**CONSIDERED AND AWARDED BID 64-18, CAUSTIC SODA, TO THE LOWEST RESPONSIVE, RESPONSIBLE BIDDER, DPC INDUSTRIES, INC. IN THE ESTIMATED ANNUAL AMOUNT OF \$157,860, AND WITH THE OPTION FOR TWO, ONE-YEAR EXTENSIONS.**

Ms. Guevara presented the Board with information regarding this item. Caustic Soda is used for pH adjustment in the odor control units at wastewater treatment plants. It is also used at water treatment plants and at arsenic removal facilities for pH adjustment of drinking water. The Jonathan Rogers Water Treatment Plant and the Canal Street Water Treatment Plant use it in their gas chlorine scrubbers. The previous bid was awarded on April 8, 2015; line items quantities increased in the new bid. Three bids were received. Staff evaluated the bids and determined that the low bidder DPC Industries, Inc. met all the requirements as outlined within the bid proposal. Therefore staff recommends award to DPC Industries, Inc.

On a motion made by Mr. Roe, seconded by Ms. Garcia and unanimously carried, the Board awarded Bid 64-18, Caustic Soda, to the lowest responsive, responsible bidder, DPC Industries, Inc. in the estimated annual amount of \$157,860, and with the option for two, one-year extensions.

**CONSIDERED AND APPROVED A SOLE SOURCE PURCHASE FOR THE PURCHASE OF PARTS AND REHABILITATION AND OVERHAUL OF ONE BELT FILTER PRESS AT THE ROBERTO R. BUSTAMANTE WASTEWATER TREATMENT PLANT FROM ALFA LAVAL,**



**INCORPORATED IN THE AMOUNT OF \$257,768, AND AUTHORIZED THE USE OF COMMERCIAL PAPER.**

Ms. Guevara presented the Board with information regarding this item. The overhaul of the existing equipment will include roller and bearing assembly parts, hydraulic system parts, drive system parts, belt wash system parts, polywear items, etc. New components and equipment will facilitate more efficient operations of the BFP. All original equipment manufacturer parts, service, installation and startup costs are included and will be performed by Alfa Laval, the sole source provider. Staff evaluated the equipment overhaul proposal and recommends contracting with Alfa Laval in the amount of \$257,768. Mr. Guevara addressed questions from the Board regarding this item.

On a motion made by Mr. Gallardo seconded by Ms. Garcia and unanimously carried, the Board approved a sole source contract for the parts, rehabilitation and overhaul of one Belt Filter Press at the Roberto R. Bustamante WWTP with Alfa Laval, Incorporated in the amount of \$257,768 and authorized the use of commercial paper.

**21. MANAGEMENT REPORT:**

- Introduction of Van Scoyoc Associates-Ms. Rosendorf, Chief Communications & Gov't Affairs Officer introduced our new federal affairs relations firm; Van Scoyoc Associates. There will be four members in the team as well as their partners; Sustainable strategies helping with grants applications. Mr. Jeff Bowman took time to introduce himself and expressed gratitude for EPWater selecting Van Scoyoc Associates, he provided back ground of the company that began in 1990 with three employees. Today the company is comprised of 60 employees with over 200 clients. Mr. Bowman discussed their experience working with other government municipalities and other municipal water districts. Van Scoyoc has one the highest client retention rate in the United States. Mr. Bowman introduced Mr. Jim Crumb has been with VSA for 10 years, which leads a team of experts in water resources and infrastructure.
- Drought 2019-Mr. Balliew presented a chart that shows runoff water that goes into Elephant Butte from March 1 through June 30. In 2017 the runoff amount was very high, since then the runoff amount for 2018 has dropped below the median amount established in 2016. This means that the summer of 2019 there will be far less water, and comparable to 2013, which was, set a record low. In preparation for this, we would like to re-program capital facilities. In the past months, the Board approved the drilling of wells. One year the wells would be drilled and the next year the wells would be equipped with pumps, motors and piping. Mr. Balliew informed the Board that we will ask to have these projects to be advanced so the wells will be ready for preparation for what would probably happen in 2019.
- Conservation Ordinance-Mr. Balliew explained the proposed revision to the Conservation Ordinance. The parks department has asked for flexibility to water up to five days per week (Mondays-Fridays). The reason for the flexibility to improve the quality of turn, especially for playing fields, which have been subject of many community concerns. This enables the park to better operate in compliance while meeting quality turf objectives. Mr. Balliew added that currently, the Annual Conservation Plan requirement will include goals and targets, and after the new CIS system is in place, we will have the option to create a water budget specific to each park that will assist in efficient watering.

- Certified Water Partner Program-Lisa Rosendorf presented information on this item. Last year Lisa and her staff went over a list of Conservation-Best Management Practices that included a Conservation Plan, Conversation Coordinator, Water Reuse and Plumbing Codes. One area that was lacking was that of Industrial/Commercial/Institutional (ICI). Texas Water Development Board (TWDB) is in the process of revising BMPS. Anai Padilla; Water Conservation/Tech2O Manager serves on the TWDB Water Conservation Advisory Council representing our interests. ICI Program consists of Certified Water Partner Program, Parks Pilot Program, Benchmarking Assessment and Commercial/Industrial Workshops. The Certified Water Partner Program kicked off last year started with restaurants. The commercial strategy focused on engagement, awareness recognition. When the program began, there was five screening criteria; FOG Compliant, local, designated meter, in business 1+ years and social media presence. Surveying was done on site by EPWater staff and scoring on conservation practices, 53 restaurants were certified. The category that was launched this year was Community. This targets Community Organizations such as El Paso Zoo, 13 libraries, 17 recreation centers and 3 museums. El Paso Zoo was the first partner named. Other categories that we would like to launch down the roads are multi-family, salons & spas, and car washes. The 2018 winner is Shack Wings and Brews had the highest score from competing restaurants. A presentation was made to them at the El Paso Chihuahua's home game on June 14, 2018, and with a video presentation of the winner's establishment.
- Conservation Hero Video-Video of 2018 Conservation Hero Shack Wings and Brews.

**22. PUBLIC COMMENT: THE PSB WILL PERMIT PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. THE CHAIR MAY IMPOSE REASONABLE TIME LIMITS FOR EACH SPEAKER.**

The Board heard comments from Mr. Clemente Uranga.

**EXECUTIVE SESSION**

On a motion made by Mr. Gallardo, seconded by Dr. Mena, and unanimously carried, the Board retired into Executive Session at 9:23 a.m., June 13, 2018, pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 through 551.076 to discuss any of the following:

Section 551.071	Consultation with Attorney
Section 551.072	Deliberation Regarding Real Property
Section 551.074	Personnel Matters

**a. Section 551.072 Deliberation Regarding Real Property**

The Board will receive an update on the 8 parcels of land described as: A portion of Nellie D. Mundy Survey 246 (73.6664 acres); A portion of Nellie D. Mundy, Survey 246 (149.9192 acres); A portion of S.J. Larkin Survey 267 (632.735 acres); Tract 1, S.J. Larkin Survey 268, Abstract 10069(45.664 acres); Tract 1-C, S.J. Larkin Survey 268, Abstract 10069 (15.8712 acres); Tract 1, S.J. Larkin Survey 269, Abstract 10070 (7.3182 acres); Tract 1A, S.J. Larkin Survey 269, Abstract 10070 (8.175 acres); A portion of Section 9, Block 82, Township 1, Texas and Pacific Railroad Surveys (72.4421 acres), which were declared inexpedient to the water system.

**b. Section 551.072. Deliberation regarding Real Property**

The Board will receive a report regarding the possible disposition of the following properties:

- i. Upper Valley Surveys, Block 22, Tract 5C, nka Tract 5-C-1, El Paso County, Texas; and
- ii. Township 1, Block 80, Section 21, Tract 5D, and Section 28, Tracts 1 and 2D, T&P Railway Surveys, El Paso County, Texas; and
- iii. Proposed route for TxDOT's Northeast Parkway portion of the Borderland Expressway.

On a motion made by Ms. Garcia, seconded by Mr. Gallardo and unanimously carried, the Board reconvened in open session at 9:49 a.m., June 13, 2018.

**THE BOARD RECEIVED AN UPDATE ON THE 8 DESCRIBED PARCELS OF LAND**

No Action was taken on this item.

**THE BOARD RECEIVED A REPORT REGARDING THE POSSIBLE DISPOSITION OF THE DESCRIBED PROPERTIES**

No Action was taken on this item.

**ADJOURNMENT**

On a motion made by Mr. Roe, seconded by Dr. Santiago and unanimously carried, the meeting adjourned at 9:49 a.m., June 13, 2018.

ATTEST:

  
Secretary-Treasurer

  
Christopher Antcliff, Chair

